

Nutritional Assessment

I. General Policies and Procedures

- A. How many Dietitians/Nutritionists are employed by your agency? How many are per diem contractor staff?

- B. Describe your/your agency's capacity to travel to provide in-home nutritional assessments and specify any related limitations/restrictions.

- C. What is the timespan between referral and assessment?

- D. Describe any related experience working with elders.

- E. What language capacities are available?

- F. Attach a blank copy of the nutritional assessment tool to be used.

- G. Attach a blank copy of the nutritional care plan to be used.

- H. Describe your policy for documentation and notification to MDs and the ASAP of the outcome of your intervention.

- I. Specify requested unit rate, related calculations, and any other charges.

II. Staff Qualifications

- A. What is your policy for ensuring that those providing services to ASAP consumers are properly screened and credentialed?

- B. Attach resume(s) of those seeking to provide Nutritional Assessment Services.

- C. Attach copy of current Dietician/Nutritionist License(s).

- D. If license is expiring in less than one year from date of application, attach documentation of ongoing continuing education credits.

III. Supervision

- A. Describe the procedures for supervision, including frequency, documentation, and credentials/qualifications of supervisors.

- B. Describe the systems and procedures employed to ensure that services are delivered to consumers as authorized.

Provider employee who completed this form

Name: _____

Date: _____